

THE CONSOLIDATED WATER SUPPLY CORPORATION  
401 NE LOOP 304  
CROCKETT, TX 75835  
936-544-2986  
(Fax) 936-544-7712

AGENDA FOR BOARD OF DIRECTORS MONTHLY MEETING

DATE: March 11, 2025

TIME: 6:00 PM

PLACE: 401 NE LOOP 304, Crockett, Texas

Board Members Present:

☒ Kim Spellman ☒ Jimmy Gardner ☒ Garry Holcomb ☒ Hans Meinardus  
☐ Jack Crow ☒ Gene Stokes ☒ Michael Billig ☒ K. DeWayne High ☒ Frank Wilson

Guests and Employees: See attached sign-in sheet.

1. Call meeting to order (1 minute): Called by Kim Spellman at 6:00 p.m.
2. Open meeting in prayer (1 minute): Led by Garry Holcomb
3. Pledge of Allegiance (1 minute).
4. Public Comment (3 minutes): Letter from B.J. Reid was read by Kim Spellman Information Only
5. Manager's Report on Financial Status, Organizational Updates and Business Updates (8 minutes).

Discussion only, no action taken

6. Review and Discuss for Action Mr. James Kleckley's Request for an additional leak adjustment on his bill due to a 2018 accident at a family property (Acct# 13210-001).

Information Received, no action taken.

7. Review and Discuss for Action a Request from Naturgy Candela Devco, LLC for a Mutual Encroachment Agreement, Memorandum of Agreement and Letter of No Objection. (5 minutes).

**Motion:** Gene Stokes to sign proposed contract documents.

**Second:** Hans Meinardus

**Outcome:** All for, Motion Carries

8. Review and Discuss for Action Election Planning and Procedures, including a Resolution Declaring Unopposed Candidates of The Consolidated Water Supply Corporation Elected. (2 minute).

**Motion:** DeWayne High to sign the resolution declaring unopposed candidates elected.

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**Second:** Michael Billig

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**Outcome:** All for, Motion Carries

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9. Review and Discuss for Action any non-standard service request for Meter Relocation and Upgrade with Line Extension on FM 230 (3 minutes).

**Motion:** Hans Meinardus to edit the Littlefield quote to include the additional 900' as requested, with the same \$8,900 credit (using the full 3" price for the additional 900' feet) with a requirement that member grants full easement along the road frontage section of the property.

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**Second:** DeWayne High

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**Outcome:** All for, Motion Carries

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10. Review and Discuss for Action a Non-standard Request for service on CR 1680, in an area with no line capacity (3 minutes).

Sending quote for \$118,000.00 out to Mr. McCleod as quoted by Duplichain Contractors, who would be doing the job. Information Only.

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11. Review and Discuss for Action a Request to change the scope of service of an existing meter (Acct. # 79830) located in a non-complaint Subdivision CR 3020 (3 minutes).

**Motion:** Frank Wilson to upsize to a 1" Master Meter for member and her dad which will be moving onto the same property.

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**Second:** Hans Meinardus

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**Outcome:** All for, Motion Carries

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12. Review and Discuss for Action a non-standard service request (2 minute).

No discussion.

13. Review and Discuss for Action the appointment of General Manager Amber Stelly as the voting delegate for Consolidated WSC at TRWA's Business Meeting and District Caucus on March 27, 2025 and her invitation to apply for TRWA Representative to the National Rural Water Association (5 minutes).

**Motion:** By Gene Stokes that Amber Stelly serve as the voting delegate for Consolidated WSC at TRWA's Business Meeting. Also, will support Amber if she is elected to be TRWA Representative to the National Rural Water Association.

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**Second:** Hans Meinardus

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**Outcome:** All for, Motion Carries

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14. Discussion regarding the Retirement of Mr. Gene Stokes as District 5 Board Director (2017 – 2025) and Recognition of His Service as President of the Consolidated WSC (2017 – 2021).

Discussion regarding Gene's volunteer service to the members and community. President Kim Spellman presented a Cole Hackler engraved knife to Gene Stokes to commemorate his board retirement. Discussion only, nno action was taken.

15. Review and Discuss for Action Approval of Minutes from February 11, 2025 Monthly Meeting (3 minutes).

**Motion:** Hans Meinardus to approve Minutes from February 11, 2025 Monthly Meeting

**Second:** DeWayne High

**Outcome:** All for, Motion Carries

16. Review and Discuss for Action Approval of Financial Report(s) and Payment of Bills (5 minutes).

**Motion:** Frank Wilson to approve the Financial Reports and Payment of Bills

**Second:** DeWayne High

**Outcome:** All For, Motion Carries

17. Motion to Adjourn

at 7:11 p.m.

**Motion:** Michael Billig to Adjourn

**Second:** Gene Stokes

**Outcome:** All for, Motion Carries

